## US0203 **(J865 45)**

## Maintaining Health, Safety and Security

### Candidate’s statement

I confirm that the evidence detailed in this unit is my own work.

|  |  |
| --- | --- |
| Candidate’s name |  |
| Candidate’s signature |  |
| Date |  |

### Assessor’s statement

I confirm that the candidate has achieved all the requirements of this unit.

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| --- | --- |
| Assessor’s name |  |
| Assessor’s signature |  |
| Date |  |
| Countersigning Assessor’s name(if applicable) |  |
| Countersigning Assessor’s signature(if applicable) |  |
| Date |  |

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### Internal Verifier’s statement

I confirm that the candidate’s sampled work meets the standards specified for this unit and may be presented for external verification.

|  |  |
| --- | --- |
| Internal Verifier’s name |  |
| Internal Verifier’s signature |  |
| Date |  |
| Countersigning Internal Verifier’s name (if applicable) |  |
| Countersigning Internal Verifier’s signature (if applicable) |  |
| Date |  |

|  |  |
| --- | --- |
| External Verifier’s initials (if sampled) |  |
| Date |  |

#### Unit overview

To maintain health, safety and security in line with legislative and organisation procedures to protect yourself and others from the risk of harm and injury.

#### Sufficiency of evidence

There must be sufficient evidence to ensure that the candidate can consistently achieve the required standard over a period of time in the workplace or approved realistic working environment.

#### Performance criteria (What you must do)

There must be evidence for all PCs (ie: 1-8).

The assessor **must** assess the majority of the PCs by directly observing the candidate’s work.

1. Identifying hazards and assessing risks to health, safety and security when carrying out your work.
2. Taking required actions in response to identified hazards and risks in line with organisation procedures.
3. Complying with control measures put in place to eliminate and to reduce risks and adopting safe systems of work.
4. Using clothing and PPE suitable to carry out activities.
5. Checking PPE regularly and in accordance with manufacturers’ instructions.
6. Following organisation security procedures to prevent risks to security.
7. Preparing, using, maintaining and storing equipment and machinery in accordance with relevant legislation, manufacturers’ instructions and organisation requirements.
8. Recording and reporting health, safety and security information in accordance with legal and organisation requirements.

#### Performance criteria evidence

| **Evidence reference** | **Evidence description** | **Date** | **PC1** | **PC 2** | **PC 3** | **PC 4** | **PC5** | **PC 6** | **PC 7** | **PC 8** |
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#### Scope / range (What you must cover)

No scope / range is stipulated for this unit.

#### Knowledge and understanding (What you must know and understand)

For those knowledge statements that relate to **how** the candidate should do something, the assessor may be able to infer that the candidate has the necessary knowledge from observing their performance or checking products of their work. In **all** other cases, evidence of the candidate’s knowledge and understanding must be gathered by alternative methods of assessment (eg oral or written questioning).

| **Knowledge statement** | **Evidence reference** | **Date** |
| --- | --- | --- |
| 1. The relevant legal responsibilities of employers and employees for health and safety and the importance of following these.
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| 1. The difference between "hazard" and "risk", the importance of identifying hazards and assessing risks to yourself and others when carrying out your work, and what action to take when hazards are identified.
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| 1. Where to locate organisation risk assessments and why these should be followed.
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| 1. The particular hazards associated with your work, which could include personal injury, contracting disease and other physical and mental health problems.
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| 1. The effects that work-related accidents and ill health can have on workers and businesses and the importance of minimising these.
 |  |  |
| 1. The measures that can be used to control risks.
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| 1. The importance of good housekeeping in the workplace in maintaining health and safety.
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| 1. The importance of following procedures to maintain workplace security.
 |  |  |
| 1. Key requirements of the regulations relating to the handling, use and storage of chemicals and hazardous substances.
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| 1. Safe methods of checking, preparing, using, maintaining and storing equipment and machinery.
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| 1. Risks of injury associated with lifting and handling and how these can be minimised.
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| 1. Suitable clothing and personal protective equipment (PPE) required for work in your industry and the importance of regularly checking and maintaining PPE.
 |  |  |
| 1. Risks of working in isolation, in remote locations or potentially dangerous situations and the need for safe systems of work to be followed including communication and emergency procedures.
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| 1. Actions to take in the event of incidents and emergencies including accidents and near misses.
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| 1. Legislative and organisational requirements for recording and reporting on health, safety and security issues and matters.
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#### Supplementary evidence

| **Reference** | **Evidence description** | **Date** |
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#### Assessor feedback on completion of the unit: