## **SDS0480** **(J8LK 45)**

## Carrying Out Deep Cleaning

### Candidate’s statement

I confirm that the evidence detailed in this unit is my own work.

|  |  |
| --- | --- |
| Candidate’s name |  |
| Candidate’s signature |  |
| Date |  |

### Assessor’s statement

I confirm that the candidate has achieved all the requirements of this unit.

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| --- | --- |
| Assessor’s name |  |
| Assessor’s signature |  |
| Date |  |
| Countersigning Assessor’s name  (if applicable) |  |
| Countersigning Assessor’s signature  (if applicable) |  |
| Date |  |

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### Internal Verifier’s statement

I confirm that the candidate’s sampled work meets the standards specified for this unit and may be presented for external verification.

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| --- | --- |
| Internal Verifier’s name |  |
| Internal Verifier’s signature |  |
| Date |  |
| Countersigning Internal Verifier’s name (if applicable) |  |
| Countersigning Internal Verifier’s signature (if applicable) |  |
| Date |  |

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| --- | --- |
| External Verifier’s initials (if sampled) |  |
| Date |  |

#### Unit overview

To carry out deep cleaning to maintain health and safety standards in line with organisational procedures.

#### Sufficiency of evidence

There must be sufficient evidence to ensure that the candidate can consistently achieve the required standard over a period of time in the workplace or approved realistic working environment.

#### Performance criteria (What you must do)

There must be evidence for all PCs (ie: 1-10).

The assessor **must** assess the majority of the PCs by directly observing the candidate’s work.

1. Checking schedules to identify requests for deep cleaning in line with organisational policies and procedures.
2. Calculating time requirements for assigned deep cleaning tasks in line with organisational policies and procedures.
3. Checking tasks to be completed for deep cleaning in line with organisational policies and procedures.
4. Preparing areas and items for deep cleaning in line with required schedules and organisational policies and procedures.
5. Selecting correct cleaning equipment and materials for deep cleaning in line with organisational policies and procedures.
6. Using selected equipment and materials to perform deep cleaning in line with manufacturers’ instructions and organisational policies and procedures.
7. Identifying and reporting maintenance, repair and replacement needs for areas, furniture, tools and materials in line with organisational policies and procedures.
8. Completing final checks of deep cleaning tasks to ensure they meet required quality standards for cleanliness in line with organisational standards and procedures.
9. Completing deep cleaning work records accurately in line with organisational policies and procedures
10. Handling and disposing of waste in line with relevant legislative requirements and organisational procedures.

#### Performance criteria evidence

| **Evidence reference** | **Evidence description** | **Date** | **PC 1** | **PC 2** | **PC 3** | **PC 4** | **PC 5** | **PC 6** | **PC 7** | **PC 8** | **PC 9** | **PC 10** |
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#### Scope / range (What you must cover)

No scope / range is stipulated for this unit.

#### Knowledge and understanding (What you must know and understand)

For those knowledge statements that relate to **how** the candidate should do something, the assessor may be able to infer that the candidate has the necessary knowledge from observing their performance or checking products of their work. In **all** other cases, evidence of the candidate’s knowledge and understanding must be gathered by alternative methods of assessment (eg oral or written questioning).

| **Knowledge statement** | **Evidence reference** | **Date** |
| --- | --- | --- |
| 1. Importance of adhering to timescales when deep cleaning areas and items. |  |  |
| 1. Health, safety, security and environmental regulations and organisational procedures and how to safely comply with them. |  |  |
| 1. Organisational schedules for deep cleaning and the importance of using them. |  |  |
| 1. What is deep cleaning, when do areas and items need to be deep cleaned and why is this important. |  |  |
| 1. Types of deep cleaning equipment and materials, where to find these and when these should be used. |  |  |
| 1. Methods of preparing areas and items for deep cleaning and how to apply them. |  |  |
| 1. Deep cleaning methods relevant to areas and items being cleaned and how to apply these. |  |  |
| 1. Unexpected situations that might happen during cleaning, such as spillages and breakages, and how to deal with these. |  |  |
| 1. Importance of identifying any areas and items that require further attention including maintenance, repairs and replacement. |  |  |
| 1. Process for reporting issues with cleaning equipment, stock, maintenance and repairs. |  |  |
| 1. Records that must be kept for deep cleaning and how to accurately complete them. |  |  |
| 1. Your organisations quality standards for room appearance and cleanliness. |  |  |
| 1. The importance of carrying out final checks on completion of deep cleaning. |  |  |
| 1. The importance of environmental good practice and sustainability and how to apply this in your area of responsibility. |  |  |
| 1. Types of waste within your remit and organisational procedures and relevant legislative requirements for handling and disposing of waste. |  |  |

#### Supplementary evidence

| **Reference** | **Evidence description** | **Date** |
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#### Assessor feedback on completion of the unit: