**FOI23/24 136**

You asked SQA for the following information:

I am writing to submit a Freedom of Information (FOI) request regarding information related to the organisation’s gas and electricity contracts, as well as details on the energy management system.

Please acknowledge this request within the legally required timeframe.

\*\*Gas and Electricity Contracts: \*\*

1. Energy Provider

2. Annual Spend for each provider for the past 3 financial years.

3. Contract Duration (Including any extensions)

4. Contract start date

5. Contract Expiry Date

6. Contract Review Dates

7. Contact details of the person responsible, including job title

8. Total Consumption of Gas, please provide me with the latest figure in cubic metres.

9. Total Consumption of Electricity (NHH), please provide me with latest figure in kWh for the past 3 financial years.

10. Total Consumption of Electricity (HH), please provide me with latest figure in kWh for the past 3 financial years.

11. Contact details of the person responsible, including job title at the very least

**SQA's response**

Due to the nature of the requests, we feel that the requests should be considered under the Environmental Information (Scotland) Regulations 2004 (EIRs) rather than under the Freedom of Information (Scotland) Act 2002.

**\*\*Gas and Electricity Contracts: \*\***

**1. Energy Provider**

Electricity – EDF Energy

Gas – Total Gas

**2. Annual Spend for each provider for the past 3 financial years.**

EDF – 21/22 £88,436.29, 22/23 £133,045.03, 23/24 to date £153,415.15

Total Gas – 21/22 £14,858.96, 22/23 £33,871.08, 23/24 to date £13918.08

**3. Contract Duration (Including any extensions) –**

Electricity – 5 years,

Gas 5 years

**4. Contract start date –**

Electricity 1/4/2019,

Gas 1/4/2020

**5. Contract Expiry Date –**

Electricity 31/3/2024,

Gas 31/3/2025

**6. Contract Review Dates –**

Both Scot Gov frameworks , which we utilise.

**7. Contact details of the person responsible, including job title -**

Head of Procurement at procurement@sqa.org.uk or facilities@sqa.org.uk

**8. Total Consumption of Gas, please provide me with the latest figure in cubic metres.** –

Optima - 4738.73m3 Please note, that Optima’s gas is paid as a proportion of the landlord’s building total and based upon occupied space rather than direct consumption.

Lowden – 3788 m3

**9. Total Consumption of Electricity (NHH), please provide me with latest figure in kWh for the past 3 financial years. –**

Under the EIRs when a public authority does not hold the information requested, the exception in Regulation 10(4)(a) will apply.

The consumption of electricity is not recorded using non half hour meters and as such we do not hold any information and accordingly are unable to provide any information.

When applying an exception under the EIRs, the public interest test must be applied. In this case as there is no contract, and accordingly no information is held, the public interest is in the application of the exception.

**10. Total Consumption of Electricity (HH), please provide me with latest figure in kWh for the past 3 financial years.**

Optima - 1974361.262 KwH

Lowden - 1736737.67 KwH

**11. Contact details of the person responsible, including job title at the very least**

Head of Procurement at procurement@sqa.org.uk or facilities@sqa.org.uk

**FOI23/24 137**

You asked SQA for the following information:

I am writing to submit a Freedom of Information (FOI) request regarding information related to the organisation’s gas and electricity contracts, as well as details on the energy management system.

**Energy Management System Contract(s) - Contract(s) relating to the organisation’s energy management system. An energy management system (EMS) is a system of computer-aided tools used by operators of electric utility grids to monitor, control, and optimise the performance of the generation or transmission system.**

Energy Management System Provider

1.       Annual Spend

2.       Contract Duration (Including any extensions)

3.       Contract Expiry Date

4.       Contract start date

5.       Contract Review Date

6.       Contract Description – A description of the services provided.

7.       Brand of the software

8.       Total number of meter points for electricity:

a.       Non-Half Hourly (NHH) meter points

b.       Half Hourly (HH) meter points

9.       Total number of Gas meter points

10.   Total number of meter points for specialist gases and liquids

11.   Contact details of the person responsible, including job title

**SQA's response**

Due to the nature of the requests, we feel that the requests should be considered under the Environmental Information (Scotland) Regulations 2004 (EIRs) rather than under the Freedom of Information (Scotland) Act 2002.

Under the EIRs when a public authority does not hold the information requested, the exception in Regulation 10(4)(a) will apply.

For questions 1 to 6 inclusive, there is no contract and as such we do not hold any information and accordingly are unable to provide any information.

When applying an exception under the EIRs, the public interest test must be applied. In this case as there is no contract, and accordingly no information is held, the public interest is in the application of the exception.

For questions 8a and 10 , there are none of those types of meters and as such there is no information available. Exception 10(4)(a) applies, and the public interest is in the application of the exception being applied.

**1.       Annual Spend**

There is no contract and as such no information is available.

**2.       Contract Duration (Including any extensions)**

There is no contract and as such no information is available.

**3.       Contract Expiry Date**

There is no contract and as such no information is available.

**4.       Contract start date**

There is no contract and as such no information is available.

**5.       Contract Review Date**

There is no contract and as such no information is available.

**6.       Contract Description – A description of the services provided.**

There is no contract and as such no information is available.

**7.       Brand of the software**

Kendra IQ Building Management system

**8.       Total number of meter points for electricity:**

1. **Non-Half Hourly (NHH) meter points**

There are none of these types of meters.

1. **Half Hourly (HH) meter points**

There are two of these meter points.

**9.       Total number of Gas meter points**

There is one of these meter points.

**10.   Total number of meter points for specialist gases and liquids**

There are none of these types of meters.

**11.   Contact details of the person responsible, including job title**

Head of procurement at procurement@sqa.org.uk (acquisition of equipment) or facilities@sqa.org.uk (operation of equipment)