Subject: Scenario 2 — document ready for checking

Dear ==name==

Your '2022 revision support for learners' document for ==[Level Subject]== is now ready for you to check and it's saved in the following document library on SharePoint: ==Add link==

I've edited it for house style, consistency and plain English using tracked changes and comments. I've also followed the guidelines in our 'Scenario 2 accessibility checks' document, as far as possible. If you agree with the changes, please leave them and I will accept all the changes at the next stage. If you disagree with a change, please add a comment to let me know and I will reject it at the next stage.

As these are stand-alone documents, you should have included all subject specific information learners need for the 2022 exam, as they will not be expected to read the modification summary.

==Mention anything else you want to draw the QM's attention to here.==

If you have any queries, please let me know. ==Due to tight timescales we would appreciate if you could check your document as soon as possible==.

Many thanks