

Your National Qualifications

What you need to know



Information from SQA

- Find out about the different National Qualifications and how they are assessed.
- Understand more about assessment arrangements and how to put them in place.
- Learn about different types of coursework as well as how to complete and submit yours.
- Understand the rules and what happens if you break them.



Assessment Arrangements

Assessment arrangements are adjustments that can be made to the assessment process. They:

- are for learners who are disabled as well as those who have additional support needs.
- allow learners to show the relevant knowledge, skills and understanding of the course.
- can be put in place for coursework and performances, as well as exams.

Want to know more?



Doing your coursework

If you are using sources:

- Use 'quotation marks' around text
- Give a reference for diagrams
- Create a bibliography at the end of your work
- Check with your teacher

If there is a word count, you must stick to it.

If you have a resource sheet, you must hand it in.



Artificial Intelligence (AI)

You must not use or reference AI tools as sources for your work.

- Examples include ChatGPT and Google Bard
- Many have age restrictions
- They can create unreliable information



Plagiarism and collusion

Passing off other people's work and ideas (or work produced by AI tools) as your own is called '**plagiarism**' and it's cheating.

It's not your own work if:

- someone else has done all or any of the work – now or in the past
- it's example work prepared by your teacher
- you've copied it from a book, website or an essay bank, or
- you have copied work that has been produced by an AI tool and are passing it off as your own work.

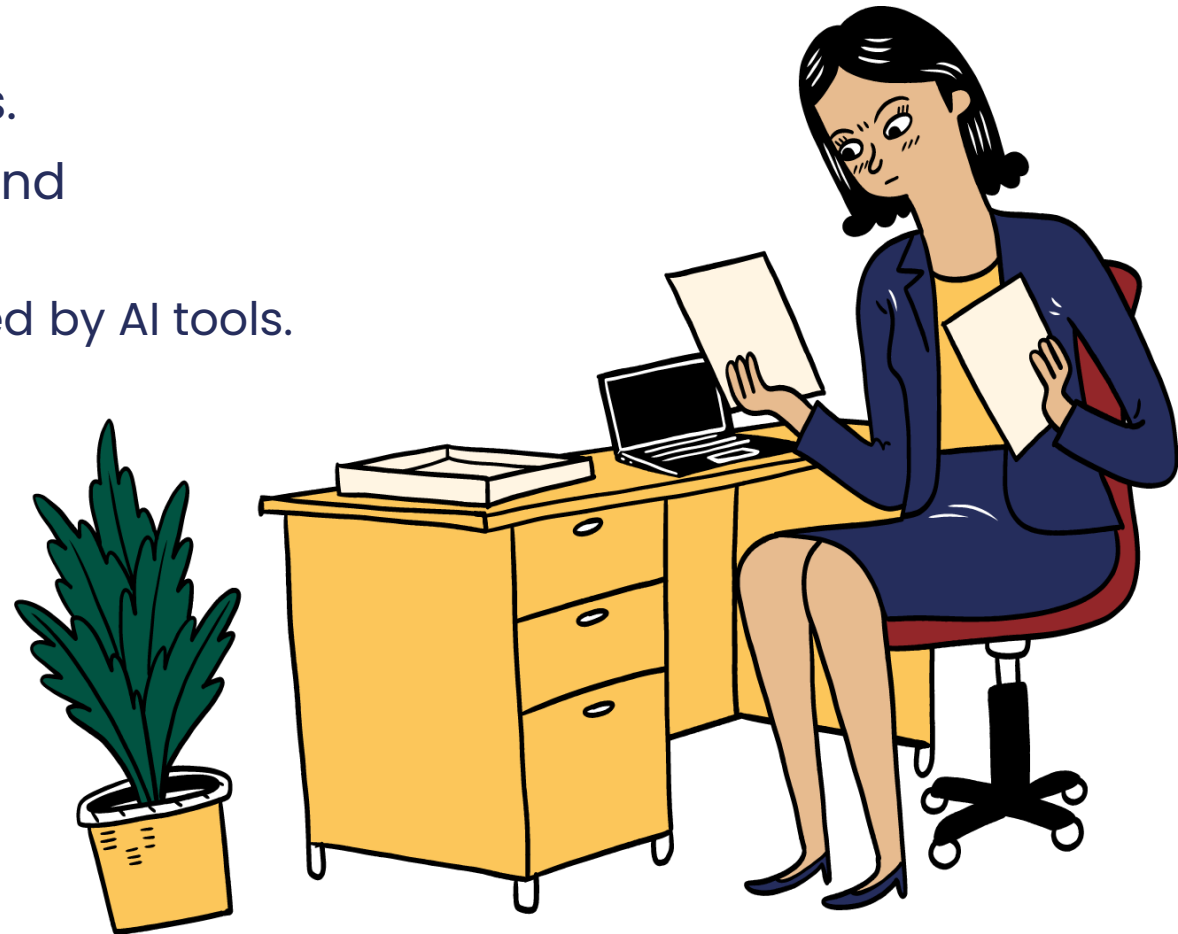
Working with others when you should be working alone is called '**collusion**'. This includes giving and receiving help, well as sharing files, passwords and paperwork



Don't risk it

Spotting plagiarism and collusion isn't difficult.

- Your teachers know your work.
- Markers know their subject and lots of sources.
- SQA uses software that identifies plagiarism and collusion.
- The software also helps to identify work produced by AI tools.



Language and writing

Written work

Markers might not be able to award marks if your writing is too difficult to read.

Markers will investigate the use of any language or images that is/are:

- Rude
- Offensive
- Discriminatory



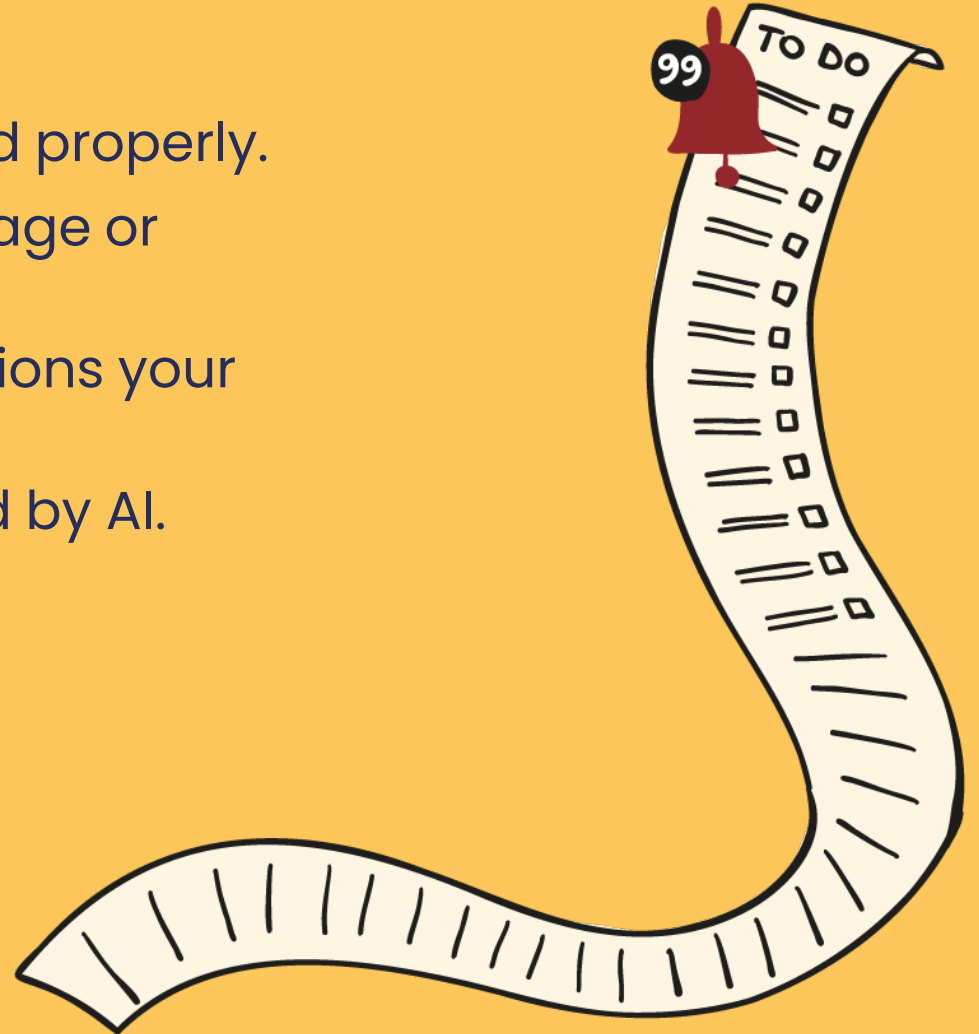
Handing in your coursework

Check your work. Make sure:

- it's your own work and has been referenced properly.
- there's no rude, abusive or offensive language or images.
- you've completed it in line with the instructions your teacher gave you.
- you've not included any material produced by AI.

Deadlines:

Make sure you stick to the deadline set by your teacher.



Handing in your coursework

Declaration – for you to sign and confirm that:

- I have read SQA's Your National Qualifications booklet and understand its contents.
- I understand that SQA may reduce or cancel my grades where I have not followed the rules specified in the Your National Qualifications booklet.
- the coursework submitted with this declaration is all my own work with all sources of information clearly identified and acknowledged.
- where I have used a resource sheet, I have submitted it along with my coursework.
- I understand that this coursework will be submitted to SQA for marking.

What if I break the rules?

- **Marks can be reduced**
- **You could be awarded zero marks**
- **Your qualification could be cancelled**
- **All your qualifications for the year could be cancelled**



2025 Exams

- Visit www.sqa.org.uk/timetable or scan the QR code
- Download the MyExams app
- The 2025 exams are 28 April to 2 June.
- More information about what happens in the exams and what you need to do will be available in March 2025.



Help and support



- Scan the QR code to download the full booklet
- Stay up to date on the latest information from SQA at www.sqa.org.uk/learners
- For more support, including who you can speak to if you're feeling anxious, visit: www.sqa.org.uk/learnersupport



Youtube video

Everything you need to know for completing your coursework