

FOR OFFICIAL USE



National
Qualifications
2024

Mark

X870/75/02

**Urdu
Writing**

MONDAY, 22 APRIL

1:00 PM – 2:30 PM



* X 8 7 0 7 5 0 2 *

Fill in these boxes and read what is printed below.

Full name of centre

Town

Forename(s)

Surname

Number of seat

Date of birth

Day

Month

Year

Scottish candidate number

Total marks — 20

Write your answer clearly, in **Urdu**, in the space provided in this booklet.

You may use an Urdu dictionary.

Additional space for answers is provided at the end of this booklet.

Use **blue** or **black** ink.

There is a separate question and answer booklet for Reading. You must complete your answers for Reading in the question and answer booklet for Reading.

Before leaving the examination room you must give both booklets to the Invigilator; if you do not, you may lose all the marks for this paper.



* X 8 7 0 7 5 0 2 0 1 *

You are preparing an application for the job advertised below and you write an e-mail in Urdu to the company.

البرکہ ہوٹل

ہمیں اپنے جوہر آباد ہوٹل کے لئے ایک ملازم / ملازمہ کی ضرورت ہے۔

آپ آنے والے مہمانوں کو خوش آمدید کہیں گے اور ان کے کمروں کے بارے میں بتائیں گے۔

- آپ کی انگریزی اور اردو اچھی ہونی چاہیے۔
- آپ کو ہفتہ یا اتوار اور شام کو بھی کام کرنا ہوگا۔
- آپ کو شہر کے سیاحتی مقامات کے بارے میں علم ہونا چاہیے۔

آپ اس ای۔میل پر ملازمت کی درخواست دے سکتے ہیں؛

Albarkah-Hotel@gmail.pk

To help you to write your e-mail, you have been given the following checklist.

You must include **all** of these points:

- personal details (name, age, where you live)
- school/college/education experience until now
- skills/interests you have which make you right for the job
- related work experience
- your availability for the job
- your knowledge about the local area.

Use all of the above to help you write the e-mail in **Urdu**. The e-mail should be approximately 120–150 words. You may use an Urdu dictionary.



