

SFLSCM117 – SQA Unit Code J2LN 04

Monitor supplies at storage locations and facilities



Overview

This standard is about monitoring supplies at storage locations and facilities. It involves collating and analysing information with regard to the supplies being stored. It also involves monitoring the location and condition of supplies, identifying and resolving problems, providing results of analysis, and producing recommendations with regard to the control of supplies.

This standard is for supply chain practitioners. This could be, for example, in purchasing, freight logistics operations or transport management roles.

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Performance criteria

You must be able to:

- P1 monitor the location and condition of the **supplies** being stored at **storage locations and facilities**
- P2 obtain relevant information on the **supplies** being stored
- P3 collate and prepare information on the **storage locations and facilities for analysis**
- P4 analyse and evaluate information on the **storage locations and facilities**
- P5 confirm **supplies** are stored according to the requirements of the **supply chain**
- P6 assess all relevant factors and risks of storing **supplies**
- P7 identify and handle problems with the storage of **supplies**
- P8 provide **colleagues** with the findings of your monitoring and make recommendations
- P9 comply with relevant legal, regulatory and organisational requirements for the storage of **supplies** at **storage locations and facilities**
- P10 communicate with colleagues in the **supply chain** throughout the monitoring process

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Knowledge and understanding

You need to know and understand:

- K1 your organisation's strategic aims, objectives and activities in relation to the control of **supplies** at **storage locations and facilities**
- K2 **supply chain** management theories, models and practices
- K3 your organisation's information sources on **supply chain** processes
- K4 logistics theories, models and practices
- K5 how to monitor **supplies** at **storage locations and facilities**
- K6 how to obtain and analyse information on the storage of **supplies** at **storage locations and facilities**
- K7 relevant methods and procedures for evaluating information on the storage of supplies
- K8 performance measurement and benchmarking theories, models and practices
- K9 the types of problems that can occur with the storage of supplies and how to handle them
- K10 presentation theories, models and practices
- K11 the communication methods used by your organisation
- K12 the relevant legal, regulatory and organisational requirements for the storage of **supplies** at **storage locations and facilities**

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Additional information

Glossary

1. **Colleagues:** permanent, temporary, agency staff, external
2. **Supplies:** any combination of goods or services that are procured, delivered or stored in the supply chain
3. **Supply chain:** procurement, purchasing and supply, logistics, transport, and operations management, within and between international boundaries
4. **Storage locations and facilities:** temporary or permanent ambient, chilled, dry, outdoors, indoors, ventilated, segregated, restricted access

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